

**PLUMMER-WORLEY JOINT SCHOOL DISTRICT NO. 44**

**BOARD OF TRUSTEES**

**RECORD OF PROCEEDINGS**

The regular August 12, 2019, meeting of the Plummer-Worley Joint School District No. 44 Board of Trustees was called to order by Chairman Paul Daman at 6:00 p.m. Board members present were Ida Gustin, Tami Gauthier, Paul Daman, Jaycee Goudy, Chris Smith, and Marlow Thompson.

Also present was Superintendent Judi Sharrett, Karyn Stockdale, Marcia Hoffman, Jennifer Hall, Jalen Holt, Ramiro Munoz, Sakima Davison, Emma Daniels, Glory Olson, Ron Miller, and Jennifer Gates.

**Consent Agenda**

Marlow Thompson moved to approve the Consent Agenda (Exhibit "A") as presented. Tami Gauthier seconded. All members voted yes.

**Communications**

The board reviewed a letter from the Idaho Immunization Coalition (Exhibit "B").

**Recognition of Guests**

**Senior Project Update**

Ramiro Munoz apologized for the lack of a report at the July meeting and assured the board a report each month hereafter. Students have raised \$10,000 this past month through donations and fund raisers, including selling the car tickets. They plan to continue the fund raising throughout the year.

Through the research and the process of obtaining estimates from contractors, the students acknowledged the original plan was very ambitious and perhaps not realistic. After receiving bids for the parking lot and courtyard, they decided to scale back and only do the drinking fountains and reader board because of the costs involved. The community has donated toward the drinking fountains and the reader board so they chose those two projects. They don't want to put a financial strain on the community with the resources needed for the parking lot and courtyard because it will cost approximately \$40,000 to complete those two projects. Any unused funds will either be donated to the next senior class or used to complete another project. Discussion was held and students addressed board members questions.

Emma Daniels reported on some planned activities for the student body this year, including some homecoming events.

## Superintendent's Report

Mrs. Sharrett provided the Superintendent's Report (Exhibit "C").

- The new doors have been installed and are being set up.
- Camtek is almost done with door installation:
  - At the entry ways, it will be connected to a picture on the secretaries' computers.
  - Processes are being established for staff, substitutes, and coaches.
  - During orientation week, procedures will be taught to staff.
  - Students will be buzzed in.
  - Schedules have to be created for regular days, early release days, closures, etc.
  - Parents will need to go to the main office for a visitors pass before they come into the district office building.
  - The lock will be lifted during athletic events and activities. Coaches will have keys for practices.
  - Staff will be required to wear a picture ID on a lanyard as a part of the updated security plan. Discussion was held on various procedures for visitor passes and procedures.
- An update was provided on SOAR expenditures. Discussion was held.
- Continuous Improvement Planning – a special meeting will be held on August 21 from 6:00 p.m. to 8:00 p.m. The board will review the district data and update the strategic plan. It must be submitted to the SDE before October 1.
- The schedule for orientation week includes crisis response preparation, teacher professional development, and training on the new security system.

## Board Business

- **Trustee Elections** – Trustee elections will be held during the general election on November 5. Tami Gauthier, Jaycee Goudy, Chris Smith, and Marlow Thompson are up for election this year. The last day to file a Declaration of Candidacy and Nominating Petition is September 6, 2019, at 5:00 p.m.
- **Zone 1 Trustee Vacancy** – Ryan Ortivez expressed interest in the Zone 1 Trustee position. He wasn't able to attend tonight but provided a phone number so the position was discussed over the phone. The board interviewed Mr. Ortivez. Ida Gustin moved to appoint Ryan Ortivez as Zone 1 Board Trustee for the remainder of the term. Tami Gauthier seconded. Tami Gauthier, Ida Gustin, Chris Smith, Paul Daman, and Marlow Thompson voted yes. Jaycee Goudy abstained. Motion passed.
- **Surplus Property** – The board reviewed the list of equipment (Exhibit "D") recommended for surplus. The property is outdated or damaged and has no value to the district. Marlow Thompson moved to declare the property of less than \$500 value and authorize it to be disposed of in the most cost-effective and expedient manner by district staff. Chris Smith seconded. All members voted yes.
- **Policy Review** – The board held a final reading on the transportation policies (Exhibit "E"). Tami Gauthier moved to approve the policies as presented. Ida Gustin seconded. All members voted yes.
- **District Staff Handbook** – Mrs. Sharrett reviewed the changes from 2018-19 (Exhibit "F"). Revisions will be made and reported to the board on August 21.

- Ida Gustin has received a few requests about notification to parents about the student awards. Many Casino departments have a two-week notice so parents have to apply for PTO two weeks in advance. She asked if there is a way to provide notice to parents earlier for student awards. Building principals will try to make it work.

Paul Daman commented there is no dress code for staff. Discussion was held.

- **Elementary Student Handbook** – Mr. Mitchell addressed the changes from 2018-19 (Exhibit “G”). Marlow Thompson commented on a need to increase the font size to make it easier to read. Discussion was held on dress code for students.
- **Jr/Sr High Student Handbook** – Mrs. Hall addressed the changes from 2018-19 (Exhibit “H”). Language on Personal Electronic Devices was pointed out specifically. Each classroom will have a cell-phone holder and students are prohibited from capturing, recording, or transmitting the words or images of other persons without express prior permission, etc. Phones will be on silent or vibrate mode during the school day. The board supported this change.

Marlow Thompson moved to approve the student handbooks with changes as noted in discussion. Jaycee Goudy seconded. All members voted yes.

**Personnel**

Tami Gauthier moved to go into executive session for personnel pursuant to Idaho Code 74-206(a). Chris Smith seconded. Roll call vote: Tami Gauthier voted yes; Ida Gustin voted yes; Chris Smith voted yes; Jaycee Goudy, Paul Daman, and Marlow Thompson voted yes.

BE IT RESOLVED that the Board of Trustees of the Plummer-Worley Joint School District No. 44 recess from public session pursuant to Section 74-206(a), Idaho Code, for the purpose of discussing personnel upon advice of legal counsel that it is appropriate to do so. (7:31 p.m.)

BE IT FURTHER RESOLVED that following the executive session the Board of Trustees reconvene into public session for the purpose of conducting further business or for the adjournment of the meeting. (7:44 p.m.)

**Items for Future Agenda**

Staff Handbook	Senior Project Update	Continuous Improvement Plan
District Data	Personnel	

Meeting adjourned at 7:46 p.m.

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Paul Daman, Chairman

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Karyn Stockdale, District Clerk