

Plummer-Worley Joint School District No. 44
P. O. Box 130/1157 E. Street
Plummer ID 83851-0130

JOB DESCRIPTION

POSITION TITLE: **KITCHEN HELPER**

REPORTS TO: Food Service Supervisor and Building Principal

SUMMARY: Is a member of the District's Food Personnel Classified staff.
Assists with food preparation and cleaning.

DUTIES AND RESPONSIBILITIES

1. Washes dishes as assigned by the Food Service Supervisor.
2. Help serve food as needed.
3. Help with the cleaning to prepare the kitchen for the next day.

This job description is not intended to be all-inclusive, and the employee will also perform other duties as assigned by the Food Service Supervisor, Superintendent and Board of Trustees.

QUALIFICATIONS

1. Be neat and clean in appearance, be in good health, and physically able to do all kinds of work.
2. Ability to take orders and follow instructions.
3. Able to get along with children and adults.
4. Be in good health. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit, talk, and hear. The employee is occasionally required to stand, walk, and reach with hands and arms. Specific vision abilities required to do this job include close vision and the ability to adjust focus.

TERMS OF EMPLOYMENT

1. This position shall be considered in all respects “employment at will” and the employee is subject to discharge by the District at any time without cause. The “employment period” and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the district so long as employment continues.

2. An employee working in this position shall at all times be subject to the direction of the person to whom said employee has primary responsibility or said person’s designee and at all times shall be subject to the rules, regulations and policies of the District as promulgated by the Board of Trustees. Each employee shall be held responsible for having knowledge of said school district rules, regulations, and procedures which have been reduced to writing and made available to the employee at the building principal’s office and the district administration office.

3. The employment period shall be for nine months with vacations as specified in District rules and regulations. The salary shall be commensurate with the employees appropriate place on the approved wage scale.

EMPLOYEE ACKNOWLEDGMENT

Date

Employee

The purpose of this job description is to illustrate the nature of the job and related duties. This job description does not constitute a written or implied contract of employment. This district reserves the right to revise or change job descriptions including duties and responsibilities as the need arises.